



CO-ORDINATOR
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Further Education Centre
The Neale Road
Ballinrobe
Co. Mayo

Maintaining Trainee Policy at Ballinrobe Youthreach

It is the policy of Ballinrobe Youthreach to encourage a positive and holistic environment for each individual trainee. We endeavor to create a learning environment where each trainee can reach their full potential. As such, the following procedures are incorporated into the Youthreach programme:

- Teachers embrace the uniqueness of each learner
- All learning styles are catered for in every class with due regard to the efficient use of available resources
- Positive relationship with parents/guardians. Parents/ Guardians are welcome to visit the centre at any time and to meet with their child or staff member (s) during centre hours. Parent/ Guardians and Teacher meetings are held annually.
- Text messages are sent to parents/guardians if trainees are absent and to keep parents/guardians updated on any changes that may occur during the timetable centre hours
- Personal phone calls if trainee is absent for three days
- Visit to students home where appropriate
- In centre teambuilding activities – outdoor pursuits to encourage positive relationship between trainees
- Breakfast Club: Trainees can avail of tea and toast before classes commence each morning. They can also have tea and toast at the morning break
- Lunch Club: An assortment of sandwiches are offered to trainees on a daily basis
- Monday morning full Irish breakfast may be provided as an incentive and as part of the rewards system operating in our centre
- Travel includes national trips and European destinations
- Drama/Theatre visits
- Career Guidance
- Individual advice and support for progression to further education or employment





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- College open days
- Feedback on learning experience in Youthreach
- Annual review on feedback to improve centre and learning environment
- Follow up of progression of past trainees
- Liaise with outside agencies and local employers



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