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## Access, Transfer and Progression Policy

**It is the policy of MSL ETB and Ballinrobe Youthreach to endeavour to provide information and support for all individuals in order to facilitate their transfer and progression in their chosen field.**

The Youthreach Transfer and Progression Policy will apply to all learners who leave the centre. It will also apply to learners during their time in the centre as they progress through different stages. The policy will aim to support and motivate learners to develop their potential and assist them in obtaining further education, training or employment.

The objectives are:

- Provide a clear progression route within the centre for all learners.
- That staff members will be familiar with the opportunities available for learners on leaving the centre.
- Learners will be provided with the information necessary to make an informed decision about their future.
- Learners will be guided, motivated and supported through initial stage of moving into a new programme.
- Contact will be maintained with learners before, during, and after transfer as required.
- That the resources of this centre will continue to be available to learners, as appropriate when they have left the centre.
- That learner's progression and transfer routes are documented.
- That links will be established between employers centres for further education and training or other relevant agencies in order to develop transfer and progression routes.

